The network, computers and mobile devices at Frankston East Primary School have been provided to us to use as a learning tool at school.

**Care and Use of the Equipment**

- I will care for and look after the laptops, iPads, cameras and printers and tell a teacher if they are damaged.
- I will keep food and drink away from the mobile devices.
- I will only use the mobile devices when a teacher is present.
- I will not copy, download or put my own software in the school mobile devices.

**Work Habits**

- I will follow all teacher instructions when using mobile devices.
- I will only search for information about my work when using the Internet.
- I will make sure I am supportive and show respect when communicating with others.
- I will follow Copyright Laws and not submit someone else’s work as my own.

**Personal Safety**

- I will protect my privacy by not giving out my personal details to myself (name, address, phone number).
- I will protect the privacy of others by not giving out their personal details (name, address, phone number).
- I will follow the terms and conditions of web sites (e.g. age restrictions, parental consent requirements).
- I will tell a teacher if I find any information that makes me feel uncomfortable or unsafe online.
- I will carefully consider the content that I upload or post online; this is often viewed as a personal reflection of who I am.

**ICT ACCEPTABLE USE AGREEMENT**

I have discussed the ICT Acceptable Use Agreement with my parents/guardians and agree to follow these rules. I understand that my access to the Internet and mobile devices at school will be changed if I do not act responsibly.

Student Surname _____________________________  First Name _____________________________

Student Signature _____________________________

Parent/Carer Name _____________________________

Parent/Carer Signature ___________________________  Date _____________________________

Note: This Agreement is valid while enrolled at Frankston East Primary School in Year 3-6.